

**Schedule E - Rental Worksheet**

**Client Name:** \_\_\_\_\_

<b>General Information:</b>	<b>Rental Unit 1</b>	<b>Rental Unit 2</b>	<b>Rental Unit 3</b>
Rental Unit Address			
City, State, Zip Code			
Is this rental located in city limits?	YES or NO	YES or NO	YES or NO
Did you make payments that would require you to file Form 1099? _____ If yes, did you file the 1099s already? _____			

<b>Income:</b>			
Rents Received			
Deposits Received			

<b>Expenses:</b>			
Advertising			
Bank Charges			
Contract Labor			
Cleaning & Maintenance			
Deposits Returned			
Commissions			
Insurance			
Interest - Mortgage (1098)			
Interest - Other			
Legal & Professional Fees			
Miscellaneous			
Repairs			
Supplies			
Taxes - Real Estate Taxes			
Utilities (Electric, Heat, Water, etc)			
Other Expense (Description/Amount)			

Auto Mileage:	
Total miles driven for rental	
Total miles driven with vehicle (personal & business)	

\*\*keep mileage log, beginning & ending odometer reading for your records\*\*

<b>Newly Acquired Property:</b>			
Description	Date Acquired	Cost	Location

<b>Major Improvements (such as roof, carpet, appliances, etc):</b>			
Description	Date Purchased	Cost	Location or Rental Unit #